

國立嘉義大學 National Chiayi University  
國際學生手冊 International Student Handbook

2016 version



**No.300 Syuefu Rd., Chiayi City 60004, Taiwan ( R.O.C.)**

**No.580 Xinmin Rd., Chaiyi City.60054, Taiwan ( R.O.C.)**

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## Content

<b>About us.....</b>	<b>2</b>
<b>Facilities .....</b>	<b>3</b>
<b>Class timetable .....</b>	<b>4</b>
<b>Visa Information.....</b>	<b>6</b>
<b>Transportation to NCYU .....</b>	<b>8</b>
<b>Accommodations .....</b>	<b>9</b>
<b>Insurance .....</b>	<b>9</b>
<b>Entertainment .....</b>	<b>10</b>
<b>Flow of Application Process to Chinese as a Second Language Program.....</b>	<b>11</b>
<b>Foreign Students Emergency Cases National Chiayi University.....</b>	<b>12</b>

## About us

The **Chinese as a Second Language (CSL)** program in National Chiayi University, Taiwan is designed to help you to communicate in Mandarin as rapidly as possible. Our program allows you to immerse yourself in real life experiences that require you to utilize and develop your Mandarin communication skills through authentic daily practices and activities. Our courses intend to integrate improvements in all aspects of language skills needed for effective communication in Taiwan. In our interactive classrooms, the instruction will focus on the meaning and contents of Mandarin rather than drills on pronunciation and grammar. Students pick up the native like accent and correct sentence structures by using Mandarin in a Mandarin context. From day one students will begin working on improving their conversational skills.

With our CSL program, learning does not stop when you leave the classroom. Since students are learning and living in Chiayi, a small historic town in Taiwan, they will have to utilize what they have learned in class, out on the streets. Different from a traditional classroom course model, we also offer great opportunities to discover the local Taiwanese people and Taiwanese/Chinese culture during the learning process through evening and weekend educational tours.

### Features of CSL program

- Wide range of Mandarin language course and study packages
- Qualified and experienced native Taiwanese teachers
- All levels from beginner to advanced with placement test in advance
- Great emphasis on interaction in class
- Language exchange partners and after-class tutors
- Located in the downtown of Chiayi City
- Cheap living expenses
- Authentic Taiwanese life experience



### Contact with us

- Phone No: +886-5-2732981
- Fax No. : +886-5-2844916
- E-Mail : [cslnicyu@mail.ncyu.edu.tw](mailto:cslnicyu@mail.ncyu.edu.tw)

## Facilities

Language center is equipped with high technology learning facilities, include: multi-media classroom, computer system with Internet access, CD-ROM learning Kit, etc. All these facilities are opened to the students for free. Since we are located in the university downtown campus, there are student cafeteria, library, a sport ground, etc. next to the center.



This makes students feel comfortable and willing to spend their leisure time here. Here, our CSL program provides students with a relaxing and friendly environment to practice their Chinese language skills. They can read, watch videos, sing and chat in Chinese. Also, they can get to know new friends and attend different activities.

## Class timetable

Intensive : 2016~2017

TERM	SPRING	SUMMER	AUTUMN	WINTER
<b>Class</b>	2016.03.01 ▼ 2016.05.20	2016.05.30 ▼ 2016.08.19	2016.08.29 ▼ 2016.11.18	2016.11.28 ▼ 2017.02.17
<b>Registration (Overseas Applicants)</b>	2015.12.01 ▼ 2016.01.20	2016.03.01 ▼ 2016.04.20	2016.06.01 ▼ 2016.07.20	2016.09.01 ▼ 2016.10.20
<b>Registration (Local Applicants)</b>	2016.01.01 ▼ 2016.02.20	2016.04.01 ▼ 2016.05.20	2016.07.01 ▼ 2016.08.20	2016.10.01 ▼ 2016.11.20
<b>Total Hours</b>	180 hours			
<b>Class Size</b>	3~8 people			
<b>Tuition Fee (1USD= 32NTD)</b>	32,400(≒ 1,013 USD)			
<b>Hours per week</b>	15 hours			
<b>Remarks</b>	4/4-5(Mon. ~ Tue.) Tomb Sweeping Day, no class	6/9-10(Thur. ~ Fri.) Dragon Boat Festival, no class	9/15-16(Thur. ~ Fri.) Mid-Autumn Festival, no class 10/10(Mon.) National Day, no class	2016.12.25(Sun.) Christmas holiday, no class 2017.1.1(Sun.) New Year, no class 2017.1.27 ~ 2.1 Lunar New Year, no class

- Students have to pay 500 NTD for a placement test. New students need to pay 500 NTD for registration.
- Download a registration form : <http://140.130.204.81/English/>

Part-time : 2016~2017

TERM	SPRING	SUMMER	AUTUMN	WINTER
<b>Class</b>	2016.03.01 ▼ 2016.05.20	2016.05.30 ▼ 2016.08.19	2016.08.29 ▼ 2016.11.18	2016.11.28 ▼ 2017.02.17
<b>Registration (Overseas Applicants)</b>	2015.12.01 ▼ 2016.01.20	2016.03.01 ▼ 2016.04.20	2016.06.01 ▼ 2016.07.20	2016.09.01 ▼ 2016.10.20
<b>Registration (Local Applicants)</b>	2016.01.01 ▼ 2016.02.20	2016.04.01 ▼ 2016.05.20	2016.07.01 ▼ 2016.08.20	2016.10.01 ▼ 2016.11.20
<b>Total Hours</b>	72 hours			60 hours
<b>Class Size</b>	3~8 people			
<b>Tuition Fee (1USD=32NTD)</b>	14,400(≒450 USD)			12,000(≒375 USD)
<b>Hours per week</b>	6 hours			
<b>Remarks</b>	4/4-5(Mon. ~ Tue.) Tomb Sweeping Day, no class.	6/9-10(Thur. ~ Fri.) Dragon Boat Festival, no class.	9/15-16(Thur. ~ Fri.) Mid-Autumn Festival, no class. 10/10(Mon.) National Day, no class.	2016.12.25(Sun.) Christmas holiday, no class. 2017.1.1(Sun.) New Year, no class. 2017.1.27 ~ 2.1 Lunar New Year, no class.

- Students have to pay 500 NTD for a placement test. New students need to pay 500 NTD for registration.
- Download a registration form <http://140.130.204.81/English/>

## Visa Information

The law of Republic of China stipulates that the minimal course load will be 15 hours per week. Only those who fulfill the minimal course load are eligible to apply for resident visas. The general information about visas is provided below. Please contact the Republic of China (Taiwan) embassy or representative office in your country before heading for Taiwan.

### 1. Visa

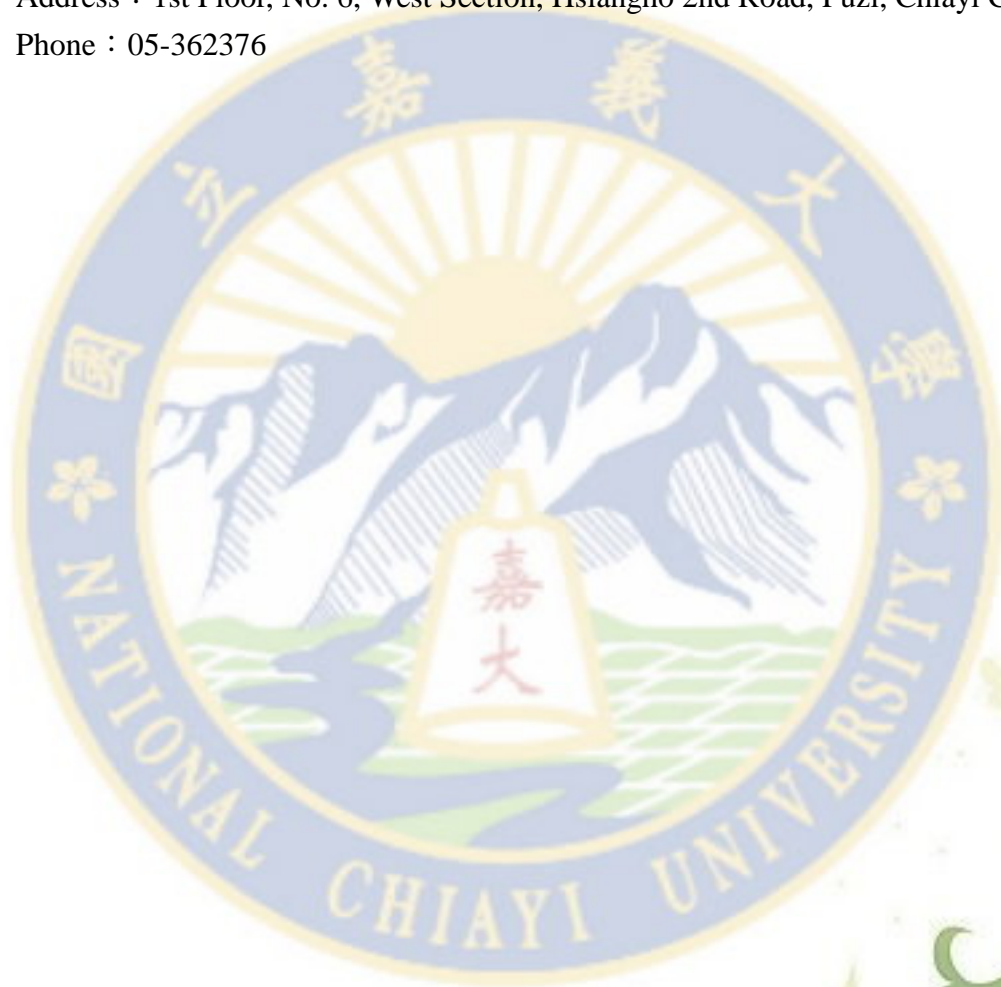
When you receive admission to the Division of Chinese as Second Language, National Chiayi University, please go to the ROC (Taiwan) embassy or representative office in your country and apply for a tourist visa. Please apply for an extendable visa, which grants a 60-day stay in Taiwan, and if necessary, can be extended to a 180-day stay. Please note that before the 60-day stay expires, you need to apply for an extension from the Headquarters of Chiayi Police Station. Equally important, a visa upon arrival and non-extendable visas are not appropriate for those who come to Taiwan to learn Chinese.

### 2. Resident Visa

If you study Chinese at NCYU for four months and intend to continue for another three months, with a satisfactory attendance record and good learning attitude, you are eligible to apply for a resident visa. This grants you up to a full year stay in Taiwan upon renewal. Those who stay in Taiwan on a tourist visa for 6 months will have to leave Taiwan and apply for another visa in order to re-enter the country.

### **Related Offices:**

- **Southwestern Taiwan Office, Ministry of Foreign Affairs, Republic of China**  
Address : 2 Floor, No.184, Wufeng North Rd, Chiayi city, Taiwan(R.O.C)  
Phone : 05-2251567
- **Chiayi Office, Bureau of Consular Affairs, Ministry of Foreign Affairs**  
Address : 1st Floor, No. 6, West Section, Hsiangho 2nd Road, Puzi, Chiayi County  
Phone : 05-2166100
- **Chiayi Office, National Immigration Agency**  
Address : 1st Floor, No. 6, West Section, Hsiangho 2nd Road, Puzi, Chiayi County  
Phone : 05-362376





# Transportation to NCYU

## From Taoyuan Airport to Chiayi

1. By train: Take Kuokuang Bus to Taipei Train Station and then take a train to Chiayi. The trip takes around three or four hours.
2. By High Speed Railway: Take Bus to Taoyuan HSR Station and then take the HSR to Chiayi. The trip takes one and a half hours.

## From Kaohsiung Airport to Chiayi

Take a bus to Kaohsiung Train Station. Then, take a train from Kaohsiung Train Station to Chiayi. This trip takes two hours.

### Related links:

Taiwan Taoyuan International Airport:

<http://www.taoyuanairport.gov.tw>

Kaohsiung International Airport:

<http://www.kia.gov.tw/>

Taiwan Railway Administration:

<http://www.railway.gov.tw/index/index.aspx>

Taiwan High Speed Rail:

<http://www.thsrc.com.tw/tc/?lc=tc>

Taipei Metro:

<http://english.metro.taipei/>

Kuokuang Bus Company:

<http://www.kingbus.com.tw/>

Hehsin Bus Company:

<http://www.ebus.com.tw/index.asp>

## Accommodations

Before you decide where to live in Chiayi, you can stay in a hotel for a few days. For information on hotels in Chiayi, please visit:

<http://travel.chiayi.gov.tw/tw/live/live01.php>

## Insurance

Article 21 of the Ministry of Education dictates that: “upon arrival to Taiwan, foreign students should have a minimum of four months medical insurance coverage remaining from their country of origin”. Foreign students must be able to provide this documentation to the proper officials.

Students who intend to stay longer than six months must apply for Taiwan medical insurance after receiving their resident visa. The cost of this insurance will be 750 NT per month.

### **The following are the recommended steps for applying:**

**Step one:** Please bring your ARC (resident visa) to your local district office.

District Offices	Address	Telephone
East District Office, Chiayi City	Chiayi City East District Wu Phoenix North Road No. 184 4th Floor	05-2289019
West District Office, Chiayi City	The 3rd floor of No. 28, street two of Jinzhou of Chiayi	05-2840860

**Step two:** Please bring your residence permit, add insurance policy, and two passport photos, to the Central Authorities the Chiayi Liaison.

Organization	Address	Telephone
The Insurance Bureau of the Central Health - the liaison office of Chiayi	Road No. 131 Dean of Chiayi	05-2336930

# Entertainment

## Night markets:

- Wenhua Road Night Market:  
<http://travel.chiayi.gov.tw/tw/food/food02.php>  
Location: the intersection of Wenhua Road and Chuangshan Road  
Open hours: evening, every day
- Mituo Road Night Market:  
Location: the intersection of Mituo Road and Liren Street  
Open hours: evening, every day
- Carrefour Night Market:  
Location: Carrefour, the intersection of Hsinye West Road and Boai Road  
Open hours: evening, Tuesday through Sunday

## Shopping:

- Nice Department Store: <http://www.niceplaza.com.tw/>
- Far East Department Store: <http://www.feds.com.tw/>
- Shin Kong Mitsukoshi: <http://www.skm.com.tw/>
- Carrefour: 461, Boai Road, Chiayi City: <http://www.carrefour.com.tw/>

## Arts and Performance:

- Culture Bureau, Chiayi City: <http://www.cabcy.gov.tw/>
- Center of Performance and Arts, Chiayi County: <http://pac.cyhg.gov.tw/>

## Related Links:

- Map of Chiayi City: <http://www.chiayi.gov.tw/map/INDEX.HTM>
- Tourism of Chiayi City: <http://travel.chiayi.gov.tw/>
- Tourism of Chiayi County: <http://www.tbocc.gov.tw/>
- Mt. Ali National Forest: <http://www.ali-nsa.net/>

## Flow of Application Process to Chinese as a Second Language Program

### Apply for Admission

Fill in the [application form](#) and send it to the CSL Division via e-mail.

\* 4 weeks before the course begins



### Confirmation

The CSL Division will confirm with the applicants.

\* within 3 days after the application form is received



### Paperwork Review

Accepted applicants will be notified of the payment of tuition.

\* complete within 3 days



### Payment of Tuition Fees

The admission letter will be sent to the applicant once the tuition fee is paid.

\* Chinatrust Commercial Bank (Chiayi Branch)

Account number: 823-5000-3063



### Visa Application

Apply for visa with the admission letter.

\* takes about one week



### Welcome to Chiayi University

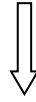
Information related to transportation or accommodation will be provided by the CSL Division.

\*Please come to the school 3 days before the course begins.

# Foreign Students Emergency Cases National Chiayi University



Occurrence of an Emergency



Inform the CSL Division,  
Language Center



Understand the case



**NO**



**YES**

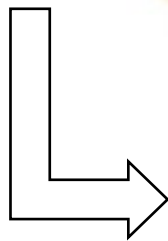


The student was sent to the  
hospital

The Language Center provides  
the student with proper help.

Assist the student to  
go to the hospital

Homeroom teacher and Military  
Training Instructors learn more  
about the case from the hospital  
or police station and provide help



■ Keep a detailed record of the case and  
report to the supervisor or coordinators  
accordingly.



Ambulance: 119

Police Station: 110

The CSL Division:  
273-2981